



Town of Weare Parks and Recreation

***Meeting Minute
August 9, 2011***

MEETING CALLED TO ORDER: ~7:00PM

MEMBERS IN ATTENDANCE: Gene Propper, Chuck Metcalf, Valerie King, Melissa Drury, Randy Magoon, Jim Blouin, Mike Housman (Coordinator), Kathy Robichaud (Head Gatekeeper)

Jim made a motion to accept the minutes as written for June and July (2011). Chuck seconded the motion. Vote: 4-0-2. Motion carried

SUMMER CONCERT SERIES

- The DJ'ed event was not well attended. If we do it again next year, it needs to be tied to the Patriotic Celebration and/or combined with other activities.

GAZEBO AREA

- Landscaping around the Gazebo is in disrepair and the ground is uneven. The holes need to be filled, shrubs need replacing, and the Gazebo is in need of repair/maintenance. Consider spending next year funds in this area. Get estimates now for next year. Ask Naomi to talk to Tim about what public works can do. Talk to the Historical Society (who donated them) about replacing the benches.
- Start work now to find/create a level area for the skating rink. Mark Willis, WMS principle, has offered to have rink placed on the school grounds. Will need to buy new tarp for the rink once we determine where the rink will go. Jim will talk to Tim about finding/preparing a 60x100 area for the rink in the Gazebo area.

BALL PARKS

- Some of the grass at Ineson is brown indicating that it is not getting enough water. Mike will check the irrigation system at Ineson to ensure it is working properly.
- The dethatching at Bolton was completed in July. Lacrosse was going to do reseeding and fertilizing of the soccer and football fields, but since football starts in a few weeks, its really too late for the seeding so just have them fertilize.
- The Bolton baseball field, Purington and Ineson all need fertilizing.

Jim made a motion to allow up to \$900 for the fertilizing of all of the ball fields, except the soccer and football fields (which will be done by Lacrosse). Randy seconded the motion. Vote: 5-0-0 (Chuck not present for vote). Motion carried.

- Mike will ask Bruce at Cutting Blade for a quote for labor and cost of materials to fertilize the ball fields using Scott's

- The pole down on the Bolton baseball field is a foul pole, not a flag pole. WAC will be putting it back in place.
- Tony Sawyer and the prisoners will be coming back to Bolton to finish work on the playground on August 29th. We will need to buy another \$300 in material. Funds should come from the Capital Reserve fund and not our regular budget.

CHASE PARK

- The cost of pumping of the septic at Chase (\$700) should come from the CIP not the regular budget. Mike will talk to Mary to make sure this happens when the bill comes in. He will also talk to Naomi to let her know why we didn't get prior approval (emergency repair...sewage backing up onto the bathroom floor)
- Staff have noted and increase in the number of items being flushed that aren't supposed to be flushed! Solution: We will no longer be supplying paper towels in the bathrooms. Kathy will keep some paper towel in the gate house for cleaning, and for other situations that may warrant their use/distribution.
- Susan Cowie has paid her fee and we do have her insurance information on file.
- Kathy has itemized the Chase Park phone bill and has reminded staff about the phone use policy. There does not appear to be any abuse of the phone at this time. The calls only contributed \$5 to the bill and all were deemed reasonable and appropriate.
- At our current staffing level, we will have exhausted the \$17,000 wage line by August 28th. Gene will ask Tina for data from the last 3 Augusts to see what the trend has been. We could save money by not having a lifeguard during the week, but this was not a popular idea. Instead, Committee decided to reduce the hours of the park overall to 11AM to Dark and reduce the lifeguard-on-duty time to Noon to 4PM for the weekdays only. Weekend will remain unchanged.

TENNIS COURTS AND SKATEBOARD PARK

- The tennis courts were repaired in 2009. They are starting to show cracks again. The signs are also faded and should be replaced. Gene will take a picture for discussion at our next meeting. We should also find a way to cover the exposed (but dead) wires (to the lights that are no longer there).
- The police caught the vandal who spray painted one the skateboard park equipment. Naomi asked if the Committee buys the paint would we want the vandal to paint all of the equipment as part of his punishment. This was a favorable idea to the Committee members.

LAWN CONTRACT SUB-COMMITTEE

- The sub-committee has reviewed the lawn contract and has very few changes to recommend as follows:
 - Convert from a 3-year contract to a 1-year renewable upon agreement of both parties,

- Eliminate the fall clean-up of the ball fields
- Change the 15 foot clearance around Bolton fields. Include as regular vs. "special: as it is now, and include all fields
- Amend min/max grass height
- Add Bidders Conference before proposal deadline (as they do with State contracts)
- Discussion by entire committee included the suggestions that grass be mowed once a week, and that stricter penalties be imposed. As the contract currently reads, we only hold payment until the work is done, without compensation or penalty for the work not being done as required by the contract. It does not solve the problem of kids having to play on overgrown fields. Suggestion of a 25% penalty if grass reaches 5-inches in height as determined by the PARC Coordinator. The subcommittee will add the penalty clause to their list of edits.
- The more important factor is to hold the contractor to the contract as agreed.

NEW/OLD BUSINESS

- CIP Improvement requests for next year are due!! Please submit your ideas ASAP!

MEETING ADJOURNED: ~8:30PM